Colleges and Academic Programs

College of Humanities, Arts, and Social Sciences

Student Academic Affairs
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chass.ucr.edu

The degree programs in the College of Humanities, Arts, and Social Sciences are designed to introduce students to both the breadth and depth of the university’s curriculum. This is accomplished by combining a wide distribution of courses with the opportunity to concentrate on course work in depth in a selected field. To achieve the first goal, students are required to take a wide range of lower-division courses that explore the diversity of human knowledge. In the upper-division curriculum, students are relatively free to concentrate in depth in their major field of interest.

The Gateway to CHASS

Every year, an eminent UCR scholar leads 130 freshmen through the ideas and complexities of the annual CHASS theme while introducing students to university life. Students join The Gateway to CHASS Learning Community by simultaneously enrolling in CHFY 010 (The Gateway to CHASS -Lecture), a teaching assistant-led discussion section, a peer mentor-led workshop, and the appropriate Freshman Composition course. Learning Communities encourage students to explore a range of ideas through reading, writing, and discussions while fulfilling college breadth requirements. Students also work with peer mentors who help them negotiate the transition from high school to the university.

Course Description

The Gateway to CHASS lecture theme for 2008 is Religion. Religions are powerful forces that elicit a wide variety of responses: loyalty, hostility, fear, fascination. While for some, religion is the most interesting thing people do, for others it is unworthy of serious attention. What is it about religion that evokes such dramatically different responses? What about religion is so appealing? What so alienating? How might we learn to learn about religions and talk about them fruitfully in our highly diverse world where people bring unfamiliar religions into our neighborhoods, worksites, classrooms and, yes, even into our families? In what ways do convictions and commitments enable us to be receptive to and in dialogue with those unlike us?

Majors

A major is a coordinated group of upper-division courses (courses numbered 100-199) in a field of specialization. The major may be a program of upper-division courses within a single department (departmental major), a group of related courses involving a number of departments (interdisciplinary major), or a group of courses chosen to meet a special interest (Humanities, Arts, and Social Sciences individual major).

Before enrolling in certain upper-division courses, students may be required to gain appropriate knowledge by completing specific prerequisite courses. With the assistance of a departmental advisor, students are expected to select lower-division courses that prepare them for the advanced studies they propose to follow.

Choosing a Major, Undeclared Majors

While freshmen may choose an academic major on entering UCR, those who are unsure about specific academic goals may request to be admitted to the college as undeclared. These students often take introductory courses in the natural sciences, social sciences, humanities, and fine arts while searching for an area that most excites their interest. Undeclared majors are encouraged to meet with an advisor in the Student Academic Affairs Office about their selection of courses.

Students with 90 or more units toward a degree must declare a major. To declare a major, students must obtain approval from the Student Academic Affairs Office by filing a Petition for Declaration of Major. Students who do not declare a major by 90 or more units may have a hold placed on their registration.

If undeclared majors feel that their interests lie primarily in the areas of the natural sciences, mathematics, and statistics, or the agricultural sciences, advising can be obtained in the College of Natural and Agricultural Sciences, (951) 827-7294. Those interested in engineering or computer science can be advised in the Bourns College of Engineering (951) 827-ENGR (3647). The college does not allow students to work toward admission into the College of Natural and Agricultural Sciences or the Bourns College of Engineering. They should make progress toward a CHASS major, unless they are pursuing double majors or baccalaureates.

Double Majors

Students can declare a second major within the College of Humanities, Arts, and Social Sciences or a second major in a department or program of another college. Changes are not permitted while on academic probation or during the final senior year (135 units or more). Both majors must be completed within the maximum limit of 216 units, and approval must be obtained from advisors in both departments or programs. In such cases, all course requirements must be completed for each of the two majors chosen. One of the two majors must be designated as the primary major for the purpose of satisfying breadth or general education requirements. No more than 8 upper-division units may count for both majors simultaneously. A declaration of two majors in different colleges must be signed by the deans of the colleges concerned and filed by the student with the college of the principal major. If the two majors lead to different degrees (B.S. and B.A.), that fact will be noted on the transcript, but only one diploma indicating both degree designations will be issued upon successful completion of such a program. Furthermore, if the double major is a mixed B.S./B.A., the college requirements for both majors must be met.

Students wishing to declare a second major must present an outline to the Student Academic Affairs Office, indicating which major will be used to satisfy breadth requirements and any overlap courses between the two majors.

Interdisciplinary, Individual Majors

Humanities, Arts, and Social Sciences Interdisciplinary Major offers courses of broad interest, and students with interests not readily satisfied through existing departments and programs may develop individual majors under the direction of special faculty sponsors. The consent of the Humanities, Arts, and Social Sciences Interdisciplinary Program Committee and the associate dean are required. The title of the major will be entered on the official degree list and on the official transcript. Diplomas will read “Humanities, Arts, and Social Sciences Interdisciplinary” with the individual field of concentration specified.

Interdisciplinary Studies Major Students interested in a program that combines two areas of interest into a single major should consider Option 1 of the Interdisciplinary Studies major. In Option 2 students can concentrate on Communication Studies from an interdisciplinary perspective.

Liberal Studies Major Students planning to become elementary school teachers should consider declaring the Liberal Studies Major. The lower-division core of courses prepares students with subject matter preparation in the required subjects of the California Department of Education K-6 Frameworks. The upper-division requirements introduce students to academic areas that provide them with better preparation in meeting No Child Left Behind criteria.
This major achieves the goal of a rigorous major while providing prospective teachers with the broad undergraduate education required for elementary school teaching. See information on these programs in the Programs and Courses section of this catalog. Several of the college’s regular major programs have an interdisciplinary emphasis that allows examination of a particular problem, theme, or area from a variety of perspectives.

**Internships, Independent Projects and Student Research**

The Humanities, Arts, and Social Sciences student can often practice the subject, as well as read about it. Many undergraduates have the opportunity to work with a faculty member on a research project, and many departments offer field work and internship courses. In these courses, students combine several hours per week of experience in an agency or firm with study of related academic materials and participation in a seminar, where formal knowledge and practical experience are related to one another. Internship experiences are regularly available in settings such as public and business administration, politics, environmental protection, social welfare, criminal justice, clinical and other psychology programs, museums and archival installations, newspapers, and art galleries. Normally, each local internship does not count for more than 4 or 5 units in a single term, larger numbers of units being reserved for quarter-away internships. Petitions for credit beyond 5 units in a single quarter for a local internship must have the sponsoring agency’s approval and a written justification by the student’s faculty sponsor. All such requests require the associate dean’s approval.

## Disciplinary Minors

<table>
<thead>
<tr>
<th>African American Studies</th>
<th>History</th>
<th>Interdisciplinary Minors</th>
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<tbody>
<tr>
<td>Anthropology</td>
<td>Music</td>
<td>Lesbian, Gay, Bisexual,</td>
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<td>Art History</td>
<td>Native American Studies</td>
<td>Intersexual, and Transgender Studies</td>
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<td>Asian American Studies</td>
<td>Neuroscience</td>
<td>Media and Cultural Studies</td>
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<td>Business Administration</td>
<td>Philosophy</td>
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<td>Chicano Studies</td>
<td>Political Science</td>
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<tr>
<td>Classical Studies</td>
<td>Psychology</td>
<td>Urban Studies</td>
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<tr>
<td>Creative Writing</td>
<td>Religious Studies</td>
<td>Western American Studies</td>
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<tr>
<td>Dance</td>
<td>Russian Studies</td>
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<tr>
<td>Economics</td>
<td>Sociology</td>
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<tr>
<td>English</td>
<td>Spanish</td>
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<tr>
<td>Ethnic Studies</td>
<td>Theatre</td>
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<tr>
<td>French</td>
<td>Women’s Studies</td>
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A maximum of 16 units of credit toward the bachelor's degree may be obtained through internship courses, with a maximum of 12 units of internship scheduled in a single quarter for quarter-away situations. Students who are on academic probation may not enroll in internship courses.

**Transfer of Majors, Changing Majors**

Students in good academic standing can petition to transfer from another college to the College of Humanities, Arts, and Social Sciences or from one major to another within the college, with the following restrictions: only students with 75 or fewer units can enter undeclared or pre-business; students with more than 75 units must declare a major upon admission to the college. The petition must be approved by the Student Academic Affairs Office before the change can be processed by the Office of the Registrar. Changes are not permitted while on probation or during the final senior year (135 units or more).

Students who fail to attain a GPA of 2.00 (“C”) in preparation for the major or courses required for the major may be denied the privilege of entering or continuing in that major.

**Minors**

The College of Humanities, Arts, and Social Sciences offers minor programs; however, no student is required to take a minor. Minors are not degree-granting majors; they are sequences of supplemental courses designed to enhance work in certain areas. Any minor may be taken jointly with any departmental or interdepartmental major. Minors in the college shall consist of not fewer than 16 nor more than 28 units of organized upper-division course work. No overlap may occur among courses used to satisfy upper-division course requirements for a major and a minor. A GPA of at least 2.00 is required in upper-division courses in the field of the minor.

A minor is a set of courses focused on a single discipline or an interdisciplinary thematic area. There can be no substitution for the courses listed as constituting a minor without approval of the governing department or committee. There is no limit on the number of minors a student can declare. Students must declare the minor(s) before their final degree check before graduation by completing a petition with the Student Affairs Office in the College of Humanities, Arts, and Social Sciences, the College of Natural and Agricultural Sciences, or the Bourns College of Engineering, depending on their major. Prior approval by the department or committee offering the minor is required. The minor is noted on the transcript at the time the degree is conferred.

**University Honors Program**

For a description of the University Honors Program, see Educational Opportunities in the front of this catalog. For a listing of requirements and courses, refer to University Honors Program in the Programs and Courses section.

**Freshman Discovery Seminars**

Freshman Discovery Seminars are designed to introduce students to a wide variety of topics and current issues that UCR faculty explore. For humanities, arts, and social sciences, each quarter's offerings are listed at classes.ucr.edu under HASS 092. Topics vary from quarter to quarter. The current quarter's offerings may be found at discoveryseminars.ucr.edu. Recent topics include integrity, decision making, disease prevention, accounting ethics, war experiences, and medieval art and science.

The seminars have no prerequisites, and freshmen are given enrollment priority, although sophomores may enroll with instructor's consent, if space is available.

Each seminar is limited to 20 students, to encourage discussion. Students may enroll in a seminar offered by any of the UCR colleges (ENGR 092, HASS 092, or NASC 092), regardless of their major. Each seminar carries one unit of academic credit, although units are not applied toward major requirements. The seminars are graded on a satisfactory/no credit basis.

**Undergraduate Program in Business Administration**

The A. Gary Anderson Graduate School of Management (AGSM) and the College of Humanities, Arts, and Social Sciences jointly offer an upper-division major in Business Administration for students who seek a professional education in management. Students who elect the pre-major are advised in the College of Humanities, Arts, and Social Sciences during their freshman and sophomore years and after admission to the major, are advised by the AGSM. Students who elect Pre-Business must gain admission to Business Administration by the time they have earned 90 units. In addition to administering the program, the AGSM also teaches courses in finance, accounting, marketing, and management information systems. The B.S. degree in Business Administration is awarded by the College of Humanities, Arts, and Social Sciences.

**Degree Requirements**

Students in the College of Humanities, Arts, and Social Sciences must meet three levels of requirements for the Bachelor of Arts or Bachelor of Science degree: general university requirements, college requirements, and major requirements.

**General University Requirements**

General university requirements are listed at the beginning of the Undergraduate Studies section. In addition, the College of Humanities, Arts, and Social Sciences has the following requirements and limitations.

**Unit Requirements**

Students must satisfactorily complete for credit a minimum of 180 units for the bachelor's degree. A maximum of 216 units is allowed. After having credit for 216 units, students are not permitted to continue except in cases approved by the associate dean in which specific academic or professional reasons are involved.

**Credit Limitations**

Transfer students with credit from other institutions (advanced standing credit), receive a transfer profile from the Office of Undergraduate Admissions. The Student Academic Affairs Office evaluates the course work, indicating how the transferable credits are applied toward the degree. However, the following credit limitations may reduce the total number of units which apply toward the degree in the College of Humanities, Arts, and Social Sciences. Students should meet with an academic advisor in their major for questions regarding transfer credits.

The following credit limitations apply for all students enrolled in the college:

1. After completing 105 quarter units at a community college, students are not allowed further units for courses completed at a community college.
2. No more than 6 units in physical education activity courses may be applied toward the 180-unit requirement for the bachelor's degree.
3. No 400 series courses and not more than three courses in the 300 series of courses may be counted toward the 180 unit requirement for the bachelor's degree.
4. No more than 5 units of credit may be taken per quarter in special studies courses. See specific restrictions under each departmental listing regarding credit toward the major in special studies courses.

**College Breadth Requirements**

The Student Academic Affairs Office, in consultation with the Executive Committee of the College of Humanities, Arts, and Social Sciences, determines which courses apply to the following requirements. It is the student's responsibility to verify those courses that fulfill these subject requirements. To search for courses that meet specific breadth requirements, visit classes.ucr.edu.

Courses taken in the department or program of a student's major (including courses cross-listed with the major) may not be applied toward the breadth requirements except for History majors in connection with the World History
requirement, English majors in connection with the English Composition requirement, Ethnic Studies majors in connection with the Ethnicity requirement, and foreign language majors in connection with the Foreign Language requirement. However, courses outside the major discipline, but required for the major, may be applied toward satisfaction of these requirements. Students who elect a double major may apply courses in one of the majors toward satisfaction of the breadth requirements.

For the following requirements, a course is defined as a block of instruction which carries credit of 4 or more units.

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<tr>
<th>College of Humanities, Arts, and Social Sciences</th>
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<tbody>
<tr>
<td><strong>Breadth Requirement Unit Summary</strong></td>
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<tr>
<td><strong>For the B.A.</strong></td>
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<tr>
<td>English Composition</td>
<td>Varies</td>
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<tr>
<td>Humanities</td>
<td>20</td>
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<tr>
<td>Social Sciences</td>
<td>16</td>
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<tr>
<td>Ethnicity (4 units)</td>
<td>—</td>
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<tr>
<td>Foreign Language (level 4)</td>
<td>16</td>
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<tr>
<td>Natural Sciences and Mathematics</td>
<td>20</td>
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<tr>
<td><strong>Total Units</strong></td>
<td>72 plus English Composition</td>
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<tr>
<td><strong>For the B.S.</strong></td>
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<tr>
<td>English Composition</td>
<td>Varies</td>
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<td>Humanities</td>
<td>20</td>
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<td>16</td>
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<tr>
<td>Ethnicity (4 units)</td>
<td>—</td>
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<tr>
<td>Foreign Language (level 3)</td>
<td>12</td>
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<tr>
<td>Natural Sciences and Mathematics</td>
<td>20</td>
</tr>
<tr>
<td><strong>Total Units</strong></td>
<td>68 plus English Composition</td>
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*The 4-unit ethnicity requirement can be applied to either the Humanities or Social Sciences requirement, depending on content.*

No course may be applied to more than one breadth requirement, with the exception of the course taken to meet the Ethnicity requirement. Internship and independent studies courses may not be used to satisfy breadth requirements.

Courses offered by or cross-listed with Business Administration, Education, and Physical Education may not be used to satisfy breadth requirements.

**English Composition**

Students must demonstrate adequate proficiency in English Composition by completing a one-year sequence of college level instruction in English Composition with no grade lower than “C.”

Students should enroll in an English composition course each quarter they are registered at UCR until the sequence of preliminary Entry Level Writing courses, if needed, and ENGL 001A, ENGL 001B, ENGL 001C is completed with satisfactory GPA.

Transfer students who have credit for one semester of English Composition from another institution are required to take two additional quarters, i.e., ENGL 001B and ENGL 001C.

Students have the option of using a score of 3 on the College Board Advanced Placement Test in English to satisfy ENGL 001A; they must complete ENGL 001B and ENGL 001C.

Students with a score of 4 or 5 on the College Board Advanced Placement Test in English have satisfied ENGL 001A and ENGL 001B; they must complete ENGL 001C.

**Humanities: 20 units**

**For the B.A. degree**

1. One course in World History (At UCR, courses that satisfy this requirement are HIST 010 or HIST 015 or HIST 020.)

2. One course in the Fine Arts (Art, Art History, Dance, Media and Cultural Studies, Music, Theatre, or Creative Writing courses in poetry, fiction, or playwriting)

3. Two courses from among the following:
   a) Literature (offered by the departments of English, Comparative Literature and Foreign Languages, Hispanic Studies)
   b) Philosophy
   c) Religious Studies

4. One additional course from the following:
   a) History, the Fine Arts, Literature, Philosophy, Religious Studies
   b) A foreign language at level 3 or higher (Courses used in fulfillment of the foreign language requirement may not be used to meet this requirement.)
   c) A humanities course offered by Ethnic Studies; Creative Writing (courses in journalism); Humanities, Arts, and Social Sciences Interdisciplinary; Latin American Studies; Linguistics; or Women’s Studies

**Social Sciences: 16 units**

1. One course in Economics or Political Science

2. One course in Anthropology, Psychology, or Sociology

3. Two additional social science-related courses from Comparative Ancient Civilizations, Ethnic Studies; Environmental Sciences; Geography (cultural geography courses); Human Development; Humanities, Arts, and Social Sciences Interdisciplinary; Women’s Studies; or one of the disciplines in 1. or 2. above

**Ethnicity: 4 units**

One course focusing on the general concepts and issues in the study of race and ethnicity in California and the United States. Courses that satisfy this requirement must concentrate on one or more of four principal minority groups (African American, Asian American, Chicano/Latino, and Native American). These courses must be comparative in nature, analyzing the minority group experience within the present and historical context of other racial and ethnic groups, such as European-American minorities. The courses are to be offered by or cross-listed with the Department of Ethnic Studies.

Refer to the Programs and Courses section for the courses that fulfill the Ethnicity requirement.

**Foreign Language**

Courses in American Sign Language may be used to meet this requirement.

**For the B.A. degree:** course level 4 or equivalent

This requirement may be satisfied by students (except for foreign language majors who satisfy the spirit of the language requirement by majoring in one or more languages) by completing the fourth-quarter level or its equivalent in one language at UCR (or at another college or university) with a minimum grade of “C” or by demonstrating proficiency at the
fourth-quarter level on a foreign language placement exam offered by one of the foreign language departments at UCR. This test does not yield unit credit; it only determines whether the Foreign Language requirement has been met, or in which course of the language sequence a student should enroll. The placement exam may be taken only once in each subject during a student’s UCR career. Students continuing with the same foreign language they completed in high school must take a placement exam (visit placementtest.ucr.edu for dates and locations). Credit will be allowed only at the course level for which they qualify according to the placement exam.

For the B.S. degree: course level 3 or equivalent
This requirement may be satisfied by students (except for foreign language majors who satisfy the spirit of the language requirement by majoring in one or more languages) by completing the third-quarter level or its equivalent in one language at UCR (or at another college or university) with a minimum grade of “C” or by demonstrating proficiency at the third-quarter level on a foreign language placement exam offered by one of the foreign language departments at UCR. This test does not yield unit credit; it only determines whether the Foreign Language requirement has been met, or in which course of the language sequence a student should enroll. The placement exam may be taken only once in each subject during a student’s UCR career. Students continuing with the same foreign language they completed in high school must take a placement exam (visit placementtest.ucr.edu for dates and locations). Credit will be allowed only at the course level for which they qualify according to the placement exam.

Natural Sciences and Mathematics: 20 units
1. One course in Mathematics, Statistics, or Computer Science
2. One course in Biological Sciences (Biochemistry, Biology, Botany and Plant Sciences, Entomology, Nematology, or Plant Pathology)
3. One course in Physical Sciences (Chemistry, Physics, Earth Sciences, excluding cultural Geography courses)
4. Two additional courses from the areas listed above or in physical and/or biological science courses offered in the Department of Environmental Sciences

Major Requirements
Detailed requirements for each major can be found under the department or program listing in the Programs and Courses section of this catalog.

A major in the College of Humanities, Arts, and Social Sciences shall consist of not fewer than 36 upper-division units. All courses applied toward the major and preparation for the major must be taken for a letter grade unless otherwise approved by the department chair. A 2.00 GPA in upper-division courses in the major is required for graduation. Once enrolled on this campus, students must complete all courses designated for a major in regular or summer sessions at UCR; exceptions to this policy must be approved by the department chair and by the associate dean.

Candidates for the B.A. degree may not receive more than 80 units of credit toward the degree for work taken in the major discipline (i.e., students must take at least 100 units outside the major discipline). Music and Dance majors may count a maximum of 102 units of music course work toward the B.A. degree (i.e., students must take at least 78 units outside the Music or Dance major).

Candidates for the B.S. degree may not receive more than 108 units of credit toward the degree for work taken in the major discipline (i.e., students must take at least 72 units outside the major discipline). To receive the bachelor’s degree, transfer students must complete a minimum of 16 upper-division units in the major on the Riverside campus.

Students who have been away from the university for several terms should consult with their major departmental advisor about the requirements under which they may graduate. See the Catalog Rights Policy for Undergraduate Degrees in the Policies and Regulations section of this catalog.

College Policies and Procedures
For more information on UCR policies and regulations see the Policies and Regulations section of this catalog.

College Regulations
Refer to the Student Academic Affairs Web site at chassstudentaffairs.ucr.edu for more information on college policies and procedures.

Student Responsibility
Students are responsible for meeting deadline dates regarding enrollment, add/drop/withdrawal, change of grading basis, credit by examination, declaration of candidacy, and other actions. The dates are online at classes.ucr.edu and must be observed. Advising can be obtained in the student’s major department or in the college’s Student Academic Affairs Office, 3400 Humanities and Social Sciences Building.

Academic Advising
It is the student’s responsibility to meet all graduation requirements: general university, college, and major.

Students with declared majors receive academic advising through their major department. Major advisors are available within each department or program (see a list of departmental staff for academic affairs at chassstudentaffairs.ucr.edu). All departments assign an academic advisor to each major and may require an advisor’s approval before enrolling, submitting an academic petition, or making a change in the class schedule. Entering students who have not yet selected a major field of study should contact the Student Academic Affairs Office.

Undeclared and pre-business students are advised through the Student Academic Affairs Office. A staff of academic advisors is readily available to assist with questions pertaining to academic regulations and procedures, selection of courses which satisfy breadth requirements, major options, and alternatives. Students who need to confer with an advisor about overall degree requirements, academic difficulty, program planning, or assistance in selecting a major need to schedule an appointment with their advisor.

Course Enrollment
Students are required to register and enroll by the date set by the campus (visit classes.ucr.edu for details).

The recommended study load for undergraduate students is 15 to 16 units per quarter. This is the average quarterly load to ensure steady progress for graduation in four years. The minimal program for an undergraduate student to be considered full time is three courses (12 units) per quarter. The normal progress for an undergraduate student is four courses (16 units) per quarter.

A class schedule of fewer than 12 units must be approved by the associate dean (visit classes.ucr.edu for details). The college has established enrollment limits beyond which students require academic advisor approval. The limits are as follows: students in good academic standing, 20 units; students on academic probation, 17 units; students on subject-to-dismissal status, 15 units. Students on probation may not take courses on an “S/NC” basis. After the second week of instruction, students may request changes by petition during a specified period. Petitions must usually be approved by the advisor and also, in the case of adds, by the instructor concerned.

Changes to grading basis need advisor approval after the second week of classes. The associate dean must approve any changes in the class schedule requested after the regular petition period.

Courses (including Special Studies courses) can be added through the third week of instruction. Courses dropped after the second week of instruction will appear on the record with a “W” notation, signifying withdrawal. Students can withdraw from courses through the sixth week of instruction. The grading basis for a course can be changed through the eighth week of instruction. After the third week of instruction, a fee is required to file the petition to change the class schedule.
Enrollment on Satisfactory/No Credit Basis
Undergraduate students in good academic standing may receive credit for courses undertaken and graded “S” up to a limit of one-third of the total units undertaken and passed on the Riverside campus at the time the degree is awarded. Normally, this means no more than 4 units of “S/NC” per quarter. The total also includes courses graded only “S/NC.” Courses that are required in, or prerequisite to, a major may not be taken on a “S/NC” basis unless approved by the chair of the major department. Students on special status or limited status may take courses on a “S/NC” basis only with the approval of the associate dean.

A student may elect “S/NC” or delete “S/NC” from a course by filing a petition (enrollment adjustment form) with the Registrar. The deadline is the end of the eighth week of instruction and is listed each quarter at classes.ucr.edu. This deadline is strictly enforced.

Regulations governing the “S/NC” option are described under Credit and Grades in the Policies and Regulations section of this catalog.

Repetition of Courses
See Repetition of Courses in the Policies and Regulations section.

Part-time Study
For details, see Part-Time Study under the Finances and Registration.

Petitions
A petition is a form representing a student’s need or desire to be excepted from any standard rule or regulation in the university. It is the only way to obtain formal approval from the department, the college or school, the Registrar, or whomever has authority over a particular request. Some petitions carry a small fee; others are free.

An approved petition for a waiver or substitution in degree requirements represents an agreement between the student, the college or school, and in some cases, the department chair, granting the student an exception from the existing regulations.

Petitions are also used at UCR to change college or major, enroll in fewer units than regulations permit, make late changes to a class schedule, obtain credit by examination, concurrent enrollment, or withdraw from the university. Petitions for most of these exceptions are available in the Student Academic Affairs Office. Please note that petitions for retroactive actions more than one year old will not be approved.

Credit by Examination
To earn credit for a course by examination without formal enrollment in that course, students must be in residence and in good academic standing. Before the examination may be given, arrangements and approval for examination for degree credit must be made with the instructor appointed to give the examination, a faculty advisor (if the major department requires it), and the associate dean. Petitions must be filed with the Office of the Registrar no later than the third week of instruction. Credit by examination is not allowed for English Composition courses.

The results of all examinations for degree credit are entered on students’ records as though they had actually taken the courses of instruction. There is a $5 service charge for each petition. The credit by examination procedure may not be used as a means of improving a previous grade.

Undergraduate Credit for Graduate Courses
Students who have a GPA of at least 3.00 in all courses taken in the university or have shown exceptional ability in a special field may take a graduate course for undergraduate credit with the permission of the instructor concerned. Students must have completed at least 18 upper-division quarter units basic to the subject matter of the course.

Expected Progress for Undergraduate Students
At the close of each quarter, the courses, units, grades, and grade points earned are added to the student’s cumulative university record. This record summarizes progress toward a degree. Lack of adequate progress may jeopardize continued registration. Students can access their advisory degree check at growl.ucr.edu.

Applying for Graduation
To graduate from UCR, undergraduate students must file an application for graduation as specified by their college. Please note that the college no longer accepts the paper application; the online Application for Graduation is available at the CHASS Student Academic Affairs Web site, at chassstudentaffairs.ucr.edu and must be submitted by 4 p.m. of the deadline date listed at classes.ucr.edu. Applications are not accepted after the deadline established for the quarter.

Students should review their remaining requirements on GROWL each quarter. They should also contact their academic advisor in their major department or program two quarters before expected graduation to confirm remaining requirements. Completion of the degree depends upon completion of any work in progress. During the graduation quarter, any changes made to a student’s schedule after the third week of instruction should be immediately reported to the academic advisor.

If for any reason a student does not meet the requirements for graduation after filing the application, another application must be filed for the appropriate quarter. Students graduating in absentia after an absence of one or more quarters must apply for readmission to the university and file an application for graduation.

All course work, whether taken at UCR or elsewhere, must be completed by the last day of UCR’s finals week during the quarter of graduation (no GDs or Incomplete grades). Incomplete, IE, IP or GD grades on the transcript will stop the processing of the degree.

Once the application for graduation is filed, the student’s name will be entered on the appropriate degree list. Students who need to amend the prospective quarter of graduation and who have submitted an application for graduation petition must notify the Student Academic Affairs Office, in writing, as soon as possible.

Withdrawals
Students may withdraw from the university prior to the end of instruction, for serious personal reasons, with the approval of the associate dean. Forms are available in the Student Academic Affairs Office.

Preparing for the Professions
The wide variety of majors and programs available in the College of Humanities, Arts, and Social Sciences provides an excellent background and preparation for immediate entry into the job market or for graduate and professional schools. Some of these are listed below; however, students are urged to see their faculty advisor or a counselor in the Career Center for further information.

The Arts
Undergraduate majors in the arts at UCR are designed to provide a solid liberal arts education at the same time as they provide essential training in the practical techniques of the specific art field involved. This means that arts majors provide a broad educational background, on a par with the other majors in the college, which prepares each student for effective participation in any job market where educational breadth is important.

Through the thorough practical training in each art field, an increasing number of UCR students are finding attractive career opportunities in the visual arts, writing, dance, music, and theater arts. Not that it has become any easier to practice as an artist or performer; these remain options best followed by the most talented and determined. However, the opportunities in many arts-related fields are increasing as the role of the arts continues to expand. Such opportunities include positions in teaching, music and dance therapy, graphics, theater management, costume design, performing arts management, fine arts publication, the recording industry, the arts, and criticism. Moreover, new professions, which will open yet wider vistas in coming years, are evolving for those trained in the arts.

UCR students who graduate with a major in one of the arts have consistently gained admission to graduate schools at outstanding universities, conservatories, and professional schools throughout the country.

At UCR, students may major in Art, Art History, Creative Writing, Dance, Media and Cultural Studies, Music, or Theatre. At the graduate level, the M.A. degree is offered in Art History and in Music. M.F.A. degrees include Dance, Visual Art, and Creative Writing and Writing for the Performing Arts. A Ph.D. is offered in Dance History and Theory.
The Chancellor provides performance awards for excellence in the arts for students who have already achieved high proficiency upon entry into the university and who will continue to practice their art forms while students at UCR. For further information, contact the departments of Art, Dance, Music, Theatre, and Creative Writing.

The Gluck Fellows Program of the Arts at UCR provides Gluck Faculty, Graduate, and Undergraduate Fellows the opportunity to bring their respective art forms to elementary, middle, and high school students and nursing home residents who have little or no access to the arts. The departments of Art, Art History, Creative Writing, Dance, Music, and Theatre as well as the Sweeney Art Gallery and UCR/California Museum of Photography participate in the Gluck Fellows Program of the Arts. Students interested in the Gluck Fellows Program of the Arts should check with individual departments.

**Business Administration**

While no specific major is required for admission to most graduate schools of administration or management, the undergraduate programs in Business Administration, Business Economics, and the various majors offered in combination with Administrative Studies provide excellent preparation. At UCR, the curriculum in these majors stresses the principles of managerial decision making and methods of gathering and analyzing the diverse data on which decisions must be based.

It is also important to note that other majors in the liberal arts can serve as effective preparation for entry into the worlds of management and business. Any major curriculum that includes substantial emphasis on oral and written expression and analytic and critical thinking can serve this purpose, particularly if accompanied by a suitable cluster of courses in business and management topics. Internships, which are available in business and industry settings, can assist in clarifying educational and personal goals, allowing exploration of alternative career options, and providing the opportunity to apply academic background to a practical, real world experience.

Students who wish to pursue a graduate degree in the Business Administration field may wish to consider UCR’s A. Gary Anderson Graduate School of Management.

**Law**

Most law schools require a baccalaureate degree. Law schools do not require a uniform prelaw course of study or a specific college major; backgrounds in the physical sciences are as acceptable as those in the social sciences and humanities. However, law schools in general do recommend that the prelaw student attempt to reach several goals during the undergraduate years: an understanding of the development of social, political, and economic institutions; an ability to communicate well, both orally and in writing; the capacity to think clearly, carefully, and independently; and a habit of disciplined study. Therefore, there is no specific, formal prelaw curriculum that a student must take.

Most law schools require applicants to take the Law School Admission Test, administered regionally by the Educational Testing Service. The test is administered at UCR on three occasions during the year. Applications for and information about this test may be obtained in the Department of Political Science.

Students who are considering applying to law schools are strongly urged to consult with the prelaw advisor in the Department of Political Science, 2224 Watkins Hall.

**Librarianships**

All library schools accredited by the American Library Association require a baccalaureate degree for admission and usually a reading knowledge of one or two languages other than English. A broad general background, supported by the ability to read rapidly and intelligently, is helpful. The knowledge, in depth, of the literature of some subject area is especially advantageous. All subject fields, including the biological and natural sciences, the humanities, and the social sciences may prepare a student for graduate study in librarianship.

In addition to career opportunities in public, school, and academic libraries, special librarians may work in government agencies, and in commercial and industrial firms, such as pharmaceutical companies, banks, and advertising agencies.

**Museums, Archives, and Historic Preservation**

The American Association of Museums and The Society of American Archivists have designated the master’s degree as the professional degree level for careers in museums and archives. The Public History Program M.A. (Department of History) provides professional education and training for these careers, as well as for careers in general historic preservation and public history.

The UCR/California Museum of Photography is of significant value to those interested in photographic history and museum practices, as well as to those with creative interests in photography.

**Public Administration**

Government agencies offer many administrative career options including jobs in personnel, budget administration, labor relations, program analysis and public information. These types of positions may require a bachelor’s or a master’s degree or a combination of degrees plus experience. Students interested in a career in public information are encouraged to acquire a broad liberal arts education at the undergraduate level. An undergraduate major in any of the social sciences provides appropriate preparation for graduate work in public administration. Special attention is called to the majors in Political Science/Administrative Studies, Political Science/International Affairs, and Political Science/Public Service.

At UCR, students may gain valuable experience in government agencies through the Academic Internship Program. In addition to numerous local internship settings, there are quarter-away internships available in several Sacramento and Washington, D.C. offices. See the Career Center in the Services for Students section of this catalog.

**UC Center at Sacramento**

offers student internship opportunities. Students live in UC housing, near the state Capitol, and intern from 24 to 32 hours per week with members of the state legislature, government offices, or nonprofit agencies. See UC Center at Sacramento in the Introducing UC Riverside section of this catalog.

**Social Welfare**

Full professional training usually consists of two years of graduate training leading to the degree of Master of Social Work. Students planning to seek employment in social welfare after completing the baccalaureate degree should prepare in the fields of psychology (particularly child and adolescent psychology and the study of personality), sociology (with emphasis on society and personality, social thought and social organization), economics, political science, anthropology, and statistical and research methods in the social sciences. Students who plan to enter a professional school of social work following undergraduate training should consult with an advisor at UCR for the best selection of classes.

Career opportunities for students with the B.A. or B.S. degree include positions as deputy probation officer, social worker, group counselor, corrections officer, substance abuse counselor, and community relations worker. Internships provide useful experience as part of the undergraduate program in preparation for such careers.

**Teaching Credential Programs**

Students planning a career as a teacher may wish to consider one of the majors that offers a subject-matter preparation program.

Specific details and counseling are available at individual department offices and the Graduate School of Education and at education.ucr.edu. Students who are considering working toward any teaching credential should attend one of the credential information seminars offered by the Teacher Education Services Office (1124 Sproul) for advice in planning an academic program.

**The Prepare to Teach Program**

is a pre-professional program open to undergraduates from all majors who are interested in teaching in California elementary schools. Through this program, prospective elementary school teachers gain early field experience in the schools and learn more about the profession. Advising includes information on state requirements that are best met before graduation. For more information, contact the Office of Interdisciplinary Programs; 2417 Humanities and Social Sciences; or call (951) 827-2743.